**Action Planning**

**Step One: *Identify Key Components***

Based on the information that you just viewed and knowing your target audience, identify the key components from the Assessments element that you would like to include in your training.

|  |  |
| --- | --- |
| **Section:** | **Critical Components to Convey in Training:** |
| * **Project Based Assessments**
 |  |
| * **Keystone Exams**
 |  |
| * **Reference Materials**
 |  |
| * **Classroom Diagnostic Tools**
 |  |
| * **Assessment Creator**
 |  |

**Step Two: *Examples for Training***

Explore each tab in the Assessment element. Based on the critical components you selected in Step One, identify an example that is appropriate for your specific target audience. Include as much detail as you will need in order to remember how you located these examples and the process you used to access them.

|  |  |
| --- | --- |
| **Section:** | **Example:** |
| * **Project Based Assessments**
 |  |
| * **Keystone Exams**
 |  |
| * **Reference Materials**
 |  |
| * **Classroom Diagnostic Tools**
 |  |
| * **Assessment Creator**
 |  |